

**ITB NO. PEF/PROC/FIN/2020-21/11**  
**HIRING OF SERVICES FOR BINDING OF FINANCIAL RECORD**

1. Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership. Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), Rule 38 (2) (a), “Single Stage - Two Envelope Bidding Procedure” are invited from registered bidders for “Hiring of Services for Binding of financial record “as stated below:

| <b>Sr.#</b> | <b>Description</b>                                 | <b>Estimated Price by PEF</b> | <b>Bid Security 2% of Estimated Price by PEF</b> |
|-------------|--|-------------------------------|--|
| A           | Hiring of Services for Binding of Financial Record | Rs.300,000/-                  | Rs.6,000/-                                       |

**Notes:** Detailed specifications are mentioned in the relevant bidding document.

2. Bidding Document would be immediately available for purchase after the publication of this notice.
3. Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of a bid or proposal.
4. Interested eligible bidders may obtain bidding documents and further information from the office of Deputy Director (Procurement) only, on cash payment of Rs.500/- (nonrefundable).
5. Sealed Bids must be delivered to the office of the Deputy Director (Procurement) till **12:00 p.m. on December 11, 2020** and must be accompanied by **bid security of amount mentioned in above table** in form of CDR, Pay Order, Demand Draft, or Banker’s Cheque from a Scheduled Bank of Pakistan.
6. **Bids will be opened in the presence of bidders’ representatives who choose to attend at 12:30 p.m. in the Office of Punjab Education Foundation at 52 – L, Gulberg – III near Kalma Chowk, Lahore, on the same date.**
7. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.

**Director (HR and Admin)**  
**Punjab Education Foundation**  
**52 – L, Gulberg – III near Kalma Chowk, Lahore.**  
**Ph. # 042-99232791**