

**INVITATION TO BID NOTICE FOR HIRING OF SERVICES  
FOR BINDING OF FINANCIAL RECORD FY 2021-22**

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership.

1. Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB Notice), Clause 38 (2) (a), “Single Stage - Two Envelopes Bidding Procedure” are invited from registered bidders. Bidders shall submit their proposals in line with Bidding Document. Details of services required are as under:

Description	Qty.	Estimated Price by PEF (PkR)	Bid Security 2% of Estimated Price by PEF (PkR)
Hiring of Services for Binding of Financial Record	450	300,000/-	6,000/-

**Note:** Detailed specifications of the services required and eligibility criteria are given in the relevant bidding document.

2. Bidding Document would be immediately available for purchase after the publication of this notice. Detailed Eligibility Criteria, Bid Scope and Terms & Conditions can be found in the Bid Document which will be binding on bidders.
3. Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of a bid or proposal.
4. Interested eligible bidders may obtain bidding documents and further information from the office of Deputy Director (Procurement) only, on cash payment of Rs.500/- (non-refundable).
5. Sealed Bids must be delivered to Dak Section of Punjab Education Foundation located at 52-L, Gulberg – III near Kalma Chowk, Lahore till **11:00 a.m.** on March 30 , **2022** and must be accompanied by **bid security as per above table** which is 2% of the price of procurement estimated by PEF in the form of CDR, Pay Order, Demand Draft, or Banker’s Cheque from a Scheduled Bank of Pakistan. Late bids shall not be a.
6. Bids will be opened in the presence of representatives of bidders who choose to attend at **11:30 a.m.** in the office of Punjab Education Foundation at **52 – L, Gulberg – III near Kalma Chowk, Lahore**, on the date of tender submission.
7. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.
8. Punjab Procurement Rules 2014 shall be applicable during the procurement process.

**Deputy Director (Procurement)  
Punjab Education Foundation  
52 – L, Gulberg – III near Kalma Chowk, Lahore.  
Ph. # 042-99232791**