Pre-Qualification of Firms for Marking of Quality Assurance Tests’ (QATs) Papers

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership (PPP).

Features of Quality Assurance Tests’ (QATs):

- Tests are conducted for Pre-Qualification of schools for Foundation Assisted School (FAS) Program and for existing partner schools of various programs to determine future PEF financial support.
- Tests are conducted of the students of any 2 to 3 classes between grades 1-10 in the following subjects:
- Next session of PEF-QATs will commence from November 2014 onward in 36 districts of Punjab.

The Pre-Qualification process will be governed by Punjab Procurement Regulatory Authority (PPRA) Rules 2014. Only pre-qualified firms will be asked for RFP against documents provided by PEF. For the purpose of short-listing, the firms must fulfil the following requirements:

Terms & Conditions/ Requirements for the Submission of Pre-Qualification Documents:

1. The proposals must reach Director (HRM), PEF Secretariat Building 78-B1, M.M Alam Road, Gulberg III, Lahore on or before September 12th, 2014 till 10:00 a.m.
2. Organizations must provide proof of:
   - Experience in the field of marking of papers.
   - Workforce consisting of professional educationists’ preferably master degree in English, Urdu, Mathematics, Physics, Chemistry, Biology & Computer Sciences.
   - Adequate workforce to check up to 300,000 papers approximately from class Nursery to 12 within deadline.
   - Prospective plans for the undertaking of this project.
   - A secure and transparent system to ensure confidentiality and secrecy of papers.
   - Capability and infrastructure of computerized marking/ manual marking.
   - Capability of packing and listing papers of 2500 schools.
3. The organizations must be registered with income tax departments and sales tax department, if applicable (copy of NTN certificate should also be provided).
4. The organizations must provide list of their valued clients along with their names, contact numbers and address as well as names of projects undertaken (any three references) and dates of projects. This should include name of projects undertaken and project size (volume and price).
5. The organizations must produce proof of financial soundness (financial statements/ bank statement for last two years).
6. PEF reserves the right to reject all the proposals, submitted in response to this pre-qualification notice prior to acceptance.
7. Incomplete documents/ proposals shall be rejected.
8. This pre-qualification document has also been posted on both PEF website www.pef.edu.pk and PPRA website http://ppra.punjab.gov.pk.
9. Pre-qualification documents can be obtained from PEF admin department after depositing Rs. 500/- fee for the same.