Pre-Qualification of Firms for Administration of Computer Based Quality Assurance Tests (QAT)

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership (PPP).

Features of Quality Assurance Test (QAT)

- Tests are conducted of the students of any 2/3 classes between grades 6-10 in the following subjects:
  - Mathematics, English, Chemistry, Physics, Biology & General Science for grades 9 & 10.
- Tests are conducted for pre-qualification of schools and for 3300 (approx.) existing partner schools of various programs to determine future PEF financial support.

PEF intends to shortlist reputed firms from market for a period of one year to conduct computer based Pre-QAT and Post-QAT for Subject Based Support Program (SBSP) initially. The purpose of the computer based QAT is to gauge the learning outcomes of the students and to implement computer based QAT model in all other programs of PEF, if found viable. The Pre-Qualification process will be governed by Punjab Procurement Regulatory Authority (PPRA) Rules 2014. For the purpose of short-listing, the firms must fulfil the following requirements:

Terms & Conditions for the submission of proposals:

1. The proposals must reach Director (HRM), PEF Secretariat Building 78-B/1, M.M Alam Road, Gulberg III, Lahore on or before **September 10th, 2014** till 10:00 a.m.
2. Organizations must have:
   - Experience in the field of Computer Based test administration.
   - Adequate work force and computers/tablets to administer 500 students in one day.
   - A secure, transparent system of networking and deployment to ensure confidentiality and secrecy of the whole process from items insertion to result compilation.
   - Well qualified staff with a background of IT and invigilation, preferably field experience to conduct/supervise exams.
   - Affidavit of company not being black listed.
   - Provision of backup of the data in case of any unforeseen event.
   - To accomplish the entire activity from conduct of QAT to result declaration within 15 days.
3. The organizations must be registered with Income Tax departments and Sales Tax, if applicable (copy of relevant certification should also be provided).
4. The organizations must provide list of their valued clients along with their names, contact numbers and address as well as names of projects undertaken (any three references) and dates of projects.
5. The organizations must produce proof of financial soundness of at least two years (financial statements/bank statements etc).
6. PEF reserves the right to reject all the proposals, submitted in response to this pre-qualification notice prior to acceptance.
7. Incomplete proposals shall be rejected.
8. This pre-qualification notice has also been posted on both PEF website www.pef.edu.pk and PPRA website http://ppra.punjab.gov.pk.