Tender Notice No. PEF/Admin/2-1/2014-022
“Purchase of Stationary Items and Paper Ream”

Punjab Education Foundation (PEF) is striving for promotion of quality education through Public Private Partnership in under privileged areas of Punjab. Sealed Technical & Financial Proposals in accordance with Rule 38 (2) (a) PPRA Rules-2014, “Single Stage-Two Envelop Bidding Procedure” are invited from reputed firms for the Purchase of Stationary Items and Paper Ream. Bids should be submitted in line with the Bidding Documents that can be purchased from Director (HRM), PEF Secretariat Building, 87-B1, M.M. Alam Road, Near Pizza Hut, Gulberg III, Lahore on a formal request on letterhead and cash payment of Rs. 1000/- (Rupees One Thousand Only) from admin department PEF.

Terms and Conditions:

1. The Proposals must reach the Director (HRM), 87-B1, M.M. Alam Road, Near Pizza Hut, Gulberg III, Lahore on or before October 22nd, 2014 till 10:00 am.
2. Each Bid shall comprise of one single envelope containing, separately, financial proposal and another containing technical proposal.
3. Technical proposals will be opened by PEF Purchase Committee on the same day at 11:00 a.m in the board room of the PEF, in presence of Bidders or their authorized representatives who wish to witness the Tender opening. After the Technical Evaluation, Financial Proposals of only technically qualified companies shall be opened on a date/time to be announced subsequently.
4. The bid security equal to 3% (Three Percent) of the bid price must be attached with the Financial Proposal in the form of Pay Order/Demand Draft/CDR in favour of Punjab Education Foundation.
5. The Financial Proposal shall be inclusive of all taxes.
6. The firms must be registered with Sales Tax and Income Tax Department (if applicable). Copy of NTN certificate and Sales Tax Certificate should be provided.
7. An undertaking must be provided that the company has never been blacklisted by any Government/Semi-Government/Private Organization or autonomous body.
8. Financial Proposals of only technically qualified companies shall be opened.
9. The companies must produce Bank Statement of last one year.
10. Punjab Education Foundation reserves the right to reject all the proposals, submitted in response to this Tender Notice prior to acceptance.
11. This Tender Notice has also been posted on both PEF website <www.pef.edu.pk> and PPRA website <http://ppra.punjab.gov.pk>.

Director (HRM)  
PEF Secretariat Building, 87-B1, M.M. Alam Road, Near Pizza Hut, Gulberg III, Lahore. Ph: 042-99268114-17