Tender Notice No. PEF/Admn/2014-003
Printing of PEF Annual Report 2013

The Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab and committed to the promotion of quality education through Public Private Partnership in under privileged areas of Punjab.

Sealed Technical & Financial Proposals are invited from the firms in accordance with Clause 38 (2) (a) “Single stage two envelopes bidding procedure” of Punjab Procurement Rules 2014 in line with the Tender Document that can be purchased from Director (HRM), PEF Secretariat Building, 78-B1, M.M Alam Road, Near KFC, Gulberg III, Lahore on a formal request and cash payment of Rs. 1000/- (Rupees one thousand only) from Admin Department, PEF at the same office building. Following are the specifications for printing of Annual Report 2013.

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<thead>
<tr>
<th>Sr. No</th>
<th>Specification</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>1.</td>
<td>Printing of Annual Report 2013:</td>
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<td></td>
<td>Pages: 80 pages, 4 colour both sides (128 gram art paper)</td>
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<td>Size: Letter</td>
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<td>Cover: 300 gram art card with matt lamination, 4 colour one side</td>
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<td>Binding: Side pin gum binding</td>
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Terms and Conditions for Submission of Proposal:

1. The Proposals must reach to Director (HRM) PEF Secretariat Building, 78-B1, M.M Alam Road, Near KFC, Gulberg III, Lahore on or before April 16th, 2014 till 10:00 am.
2. Each bid shall comprise of one single envelope, containing separately, financial proposal and technical proposal will be opened by PEF Purchase Committee on the same day at 11:00 am in the Board Room of PEF, in presence of Tenderers or their authorized representatives who wish to witness the Tender opening. After the technical evaluation, Financial Proposals of only technically qualified companies shall be opened on a date/time to be announced subsequently.
3. The bid security equal to 3% (Three Percent) of the tender price must be attached with the Financial Proposal in the form of Pay Order/ Demand Draft/ CDR in favour of Punjab Education Foundation.
4. The bid validity period shall be 90 days.
5. The Financial Proposal shall be inclusive of all taxes.
6. The Firm must be registered with Sales Tax and Income Tax Departments (if applicable). Copy of NTN Certificate & Sales Tax Certificate should be provided.
7. An undertaking must be provided that the company has never been blacklisted by any Government/ Semi-Government/ Private Organization or autonomous body.
8. Must have working experience on similar type of at least five successful projects with the public/private sector with at least one in Public Sector.
9. Firm must provide list of their valued clients in Government/Public Sector, along with their Contact Names, Addresses and Telephone numbers.
10. Must provide Financial Statements/ Revenue Statements/ Bank Statements of last 03 years.
11. The firm shall deliver the items within ten days after signing the contract.
12. Punjab Education Foundation reserves the right to reject all the proposals, submitted in response to this Tender Notice prior to acceptance.
13. Incomplete proposals shall be rejected.
14. This Tender Notice has also been posted on both PEF website <www.pef.edu.pk> and PPRA website <http://ppra.punjab.gov.pk>.

PUNJAB
Education Foundation

Director (HRM) | PEF Secretariat Building, 78-B1, M.M. Alam Road, Near KFC, Gulberg III, Lahore. Ph: 042-99268114-17