Subject: Minutes of 38th Meeting of Board of Directors, Punjab Education Foundation.

Dear All,

The 38th Meeting of Board of Directors, Punjab Education Foundation was held on 13th June, 2009.

In this context, kindly find enclosed approved Minutes of the 38th Meeting of Board of Directors, Punjab Education Foundation.

With profound regards.

(Nadeem Asrar)
Managing Director/Secretary

Copy for favour of information to:-

1. Raja Muhammad Anwar, Chairman Board of Directors
3. Mr. Tahir Yousaf, General Secretary, the Trust School, Lahore.
5. Mrs. Shaista Pervaiz Malik, President SERVE, Lahore.
7. The Secretary, Government of the Punjab, Finance Department, Lahore.
8. The Secretary, Govt. of the Punjab, Education Department, Lahore.
9. The Secretary, Govt. of the Punjab, P&D Department, Lahore.
10. The Secretary, Govt. of the Punjab, Social Welfare Department, Lahore.
11. The Secretary, Govt. of the Punjab, Literacy & NFE Department, Lahore.
12. The Vice Chancellor, University of Education, Lahore.
Minutes of 38th Meeting of BoD
Punjab Education Foundation

Minutes of 38th Meeting of the Board of Directors, PEF

The 38th Meeting of the Board of Directors of Punjab Education Foundation was convened on 13.06.2009 at 10:00 A.M. in the PEF Secretariat, 19-Ahmed Block, Garden Town Lahore.

The following attended:-

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Raja Muhammad Anwar</td>
<td>Chairman</td>
</tr>
<tr>
<td>2</td>
<td>Gp. Capt. Cecil Chaudhry</td>
<td>Member</td>
</tr>
<tr>
<td>3</td>
<td>Mr. Tahir Yusaf</td>
<td>Member</td>
</tr>
<tr>
<td>4</td>
<td>Mrs. Nasreen Kasuri</td>
<td>Member</td>
</tr>
<tr>
<td>5</td>
<td>Mrs. Shaista Pervaiz Malik</td>
<td>Member</td>
</tr>
<tr>
<td>6</td>
<td>Mr. Nadeem Ashraf, Member</td>
<td>MD/Secretary</td>
</tr>
<tr>
<td>7</td>
<td>Mr. Nadeem Ahmad Malik,</td>
<td>Representative</td>
</tr>
<tr>
<td></td>
<td>Addl. Secretary (Literacy &amp; NFBE) Dept.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Mr. Salman Ahmad Khan,</td>
<td>Representative</td>
</tr>
<tr>
<td></td>
<td>Dy. Secretary (SSS),</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Finance Department</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Mr. Khalid Bashir,</td>
<td>Representative</td>
</tr>
<tr>
<td></td>
<td>Chief (Education) P&amp;D</td>
<td></td>
</tr>
</tbody>
</table>

The Chairman welcomed the members of the Board of Directors. Mrs. Nasreen Kasuri apprised the Board that she would not be able to continue on the Board because of her other official engagements. She further clarified that meetings of the Board clash with the meetings of other organizations where she was member on the Board. She proposed that she would like to be a member of Advisory Council of PEF if the Board constituted the same. Raja Muhammad Anwar, Chairman PEF requested that she should continue on the Board because Foundation had been benefited with her vast experience in Education Sector. Gp. Capt. Cecil Chaudhry and Mrs. Shaista Pervaiz Malik seconded the views of Chairman PEF.

The Managing Director started the formal presentation with the permission of the Chairman.

Agenda Item # 1: Confirmation of the Minutes of the 36th & 37th Meeting of the Board of Directors.

The minutes of 36th and 37th Meetings of the Board of Directors of PEF, held on 25.07.2008 and 12.01.2009 respectively were placed before the Board for ratification/approval. Gp. Capt. Cecil Chaudhry proposed their adoption and Mrs. Shaista Pervaiz Malik seconded the proposal to ratify and confirm the minutes.

Decision: - The Board confirmed and ratified the Minutes of the 36th and 37th Meetings of Board of Directors.

Agenda Item # 2 Follow up on the decisions taken in the 36th Meeting of the Board of Directors

The implementation status of the decisions taken in 36th meeting of the Board of Directors was shared with the Board.
2.1. Third Party Evaluation (TPE) of Education Voucher Scheme (EVS):
The Managing Director informed the Board that in response to advertisement in national
dailies, PEF received 13 EOI's from organizations to carry out TPE of the EVS program.
Decision: The Board decided that Expressions of Interest for TPE of the EVS should be
placed before the EC for short listing the organization.

2.2 Honorarium for Schools/Teachers
The Board was informed that in pursuance of the decisions of the Board, PEF had disbursed
Rs. 350,000/- as honorarium to top performing schools and Rs.2,100,000 had been
disbursed directly to 210 teachers through Crossed Cheques.
Decision: The Board approved/ratified an amount of Rs.350,000/- as honorarium to
top performing schools and Rs.2,100,000/- as honorarium to teachers of best
performing schools.

2.3. Maximum Limit of Enrolment
Managing Director informed that the decision of the Board regarding the capped enrolment
upto 500 students was communicated to all the partner schools. The Board was informed
that the schools with more than 500 enrolment (maximum limit 750 students), the
enrolment had been increased after inspection carried out by PEF.
Decision: The Board ratified the action taken by PEF.

Agenda Item # 3(i): Analysis of Sixth and Seventh Quality Assurance Test
(QAT)
a) Teacher Honorarium/Honoraria for Top Performing Schools
The Managing Director informed the Board that 6th and 7th Quality Assurance Tests (QAT)
had been conducted in FAS partner schools in 18 Districts by Punjab University and Board
of Intermediate & Secondary Education, Bahawalpur, while the marking of the papers was
done by Punjab University Educational Testing Service (PUETS).

6th Quality Assurance Test (QAT)
The Managing Director shared the details of result of 6th QAT with the Board, applying the
following approved criteria:-
70% students must secure 35% marks in English and 40% marks in other subjects

Total Schools Tested: 1085 (including 3 Higher Secondary Schools)
Students tested: 98566
Schools passed: 987 (91%), Schools failed: 98 (9%)
Schools failed consecutively (5th QAT & 6th QAT): 2

7th Quality Assurance Test (QAT)
The Managing Director shared the details of result of 7th QAT with the Board, applying the
following criteria:-
75% students must secure 40% marks in all subjects tested

Total Schools Tested: 1083 (including 3 Higher Secondary Schools)
Students tested: 95502
Schools passed: 980 (90.48%); Schools failed: 103 (9.52%)
Schools failed consecutively (6th QAT & 7th QAT): 27

The Board was further informed that in 36th Meeting of Board of Directors, the Board
approved the criteria for reward to the top performing schools in district and reward to the
Minutes of 38th Meeting of BoD
Punjab Education Foundation

teachers which was calculated by assigning 50% weightage to number of students tested and 50% weightage to average percentage of marks (with 90-100% percentage of students scoring above 40% marks). The Managing Director informed the Board that after applying the approved criteria, the number of schools were 166 and 145 in 6th and 7th QAT respectively, where the honorarium to the teachers was to be disbursed. However, honoraria to five teachers @ Rs.10,000/- each from best performing schools would be paid provided that school weighted average must exceed 100.00.

Decision: The Board discussed the matter at length and decided to disburse the honoraria to the top performing schools and teachers from best performing schools on the basis of the following criteria:
1. 50% weightage to number of students tested and 50% weightage to average percentage of marks (with 95-100% percentage of students scoring above 40% marks).
2. The Board decided that PEF would pay the reward to the teachers (excluding owner/principal) of top fifty schools.

Cancellation of Partnership Agreement with Two Schools that Failed in Two Consecutive Tests in 5th and 6th QAT:
The Managing Director informed that the Board had decided to discontinue the financial assistance in case where the partner schools failed in two consecutive QATs. The details of two schools were shared with the Board who failed consecutively in 5th and 6th QAT.

Decision: The Board approved cancellation of partnership agreement with following two schools:
1. Crescent Public School, Tariq Colony, Minchinabad, Bahawalnagar (FAS Code-722)
2. Yasmeen Public Middle School, Bangula Yasmeen, Ahmedpur Sial, Jhang. (FAS code-824)

Cancellation of Partnership Agreement with Twenty Seven Schools that Failed in two Consecutive Tests in 6th and 7th QAT:
The Managing Director informed that the Board had decided to discontinue the financial assistance in case where the partner schools failed in two consecutive tests. The details of twenty seven schools were shared with the Board who failed consecutively in 6th and 7th QAT.

Decision: The Board approved cancellation of partnership agreement with following twenty seven schools:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Record No.</th>
<th>School Name &amp; Address</th>
<th>Tehsil/Town</th>
<th>District</th>
<th>6th QAT Result</th>
<th>7th QAT Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>47</td>
<td>St. Mary's High School, Jamke Cheema, Daska.</td>
<td>Daska</td>
<td>Sialkot</td>
<td>52</td>
<td>31.01</td>
</tr>
<tr>
<td>2</td>
<td>76</td>
<td>Tameer-e-Nau Model School, Qaim Pur.</td>
<td>Hasilpur</td>
<td>Bahawalpur</td>
<td>51</td>
<td>59.64</td>
</tr>
<tr>
<td>3</td>
<td>103</td>
<td>The Brains, Rawalpindi Rd, Dhudial</td>
<td>Chakwal</td>
<td>Chakwal</td>
<td>67</td>
<td>61.17</td>
</tr>
<tr>
<td>4</td>
<td>300</td>
<td>Blooming Flowers Middle Public School, Ward No.3, Mandi Saddiq Gung</td>
<td>Minchinabad</td>
<td>Bahawalnagar</td>
<td>54</td>
<td>67.24</td>
</tr>
<tr>
<td>5</td>
<td>334</td>
<td>Dominican Study Center Girl High School, Near masjid-e-Rashidia Gausim Road, Model Town, A, BWP</td>
<td>Bahawalpur</td>
<td>Bahawalpur</td>
<td>67</td>
<td>63.64</td>
</tr>
<tr>
<td>6</td>
<td>357</td>
<td>Hira Higher Secondary School, Mehmoord Colony, Chak No. 62/F Chisian Road, Near Shell Pump</td>
<td>Hasilpur</td>
<td>Bahawalpur</td>
<td>33</td>
<td>51.52</td>
</tr>
<tr>
<td>7</td>
<td>378</td>
<td>Tameer-i-Nau Model Boys High School, Railway Road Hasilpur, BWP</td>
<td>Hasilpur</td>
<td>Bahawalpur</td>
<td>62</td>
<td>69.49</td>
</tr>
<tr>
<td>No</td>
<td>School Name</td>
<td>Location</td>
<td>District</td>
<td>Latitude</td>
<td>Longitude</td>
<td></td>
</tr>
<tr>
<td>----</td>
<td>----------------------------------------------------------------------------</td>
<td>---------------------------------</td>
<td>----------</td>
<td>----------</td>
<td>-----------</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Abu Zar Cadet School, Kot Bahadur Shah, Jhang</td>
<td>Ahmadpur Sial</td>
<td>Jhang</td>
<td>51</td>
<td>56.90</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Al-Madina Public School, Mahmood Kot, Jhang</td>
<td>Ahmadpur Sial</td>
<td>Jhang</td>
<td>57</td>
<td>61.76</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Al-Qadeer Community Boys Higher Secondary School, Lalian, Jhang</td>
<td>Chiniot</td>
<td>Jhang</td>
<td>39</td>
<td>60.87</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Bahoo Public School, Khumanawala, P.O Same, Jhang</td>
<td>Shor Kot</td>
<td>Jhang</td>
<td>33</td>
<td>45.45</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Sir Syed Model High School, Minyari Bazar, Shorkot Cantt, Jhang</td>
<td>Shor Kot</td>
<td>Jhang</td>
<td>58</td>
<td>70.83</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Al-Azhar Public School, Kottla Baid, Ali Near Petrol Pump, Youas Afzal Chogi Wala</td>
<td>Jatoi</td>
<td>Muzaffargarh</td>
<td>34</td>
<td>70.91</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Ali Public School, Khanpur Shumali Bagga Sher P.O Khas, M. Garh</td>
<td>Muzaffargarh</td>
<td>Muzaffargarh</td>
<td>62</td>
<td>65.22</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Iqra Public School, P.O K.D Quraishi, Mouza Karam Dad Quraishi, M.Garh</td>
<td>Muzaffargarh</td>
<td>Muzaffargarh</td>
<td>67</td>
<td>73.75</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Al-Noor Misali Public High School, Near Telephone Exchange</td>
<td>Rajanpur</td>
<td>Rajanpur</td>
<td>44</td>
<td>24.64</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>New Age Public High School, Fazilpur, Old P.O Rd, Near Eid Gah, Fazilpur, Rajanpur</td>
<td>Rajanpur</td>
<td>Rajanpur</td>
<td>60</td>
<td>60.85</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Rohjan Grammar High School, Near Bangla Meer Baikshar Mazari, Rajanpur</td>
<td>Rajanpur</td>
<td>Rajanpur</td>
<td>34</td>
<td>53.03</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Al-Sayyed Middle school, Akbar town, faisal colony, Khichiwala, BWN</td>
<td>Fort Abbas</td>
<td>Bahawalnagar</td>
<td>65</td>
<td>70.97</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Ahmedpur Public School, Moh. Noor Shah Bukhari, Dera Nawab Rd, BWP</td>
<td>Ahmedpur East</td>
<td>Bahawalpur</td>
<td>59</td>
<td>64.92</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Punjab Public High School, Kangan Rd, Gainchi More, BWP</td>
<td>Ahmedpur East</td>
<td>Bahawalpur</td>
<td>58</td>
<td>42.86</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Misali Precadet girls Elementary School, Garh Maharaja</td>
<td>Ahmedpur Sial</td>
<td>Jhang</td>
<td>63</td>
<td>53.13</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Sunrise Girls Elementary School, Near Sheikh Mukhtar Market</td>
<td>Ahmedpur Sial</td>
<td>Jhang</td>
<td>48</td>
<td>68.57</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Punjab Science High School, Yousaf Shah Road, Church Road, Jhang Saddar</td>
<td>Jhang</td>
<td>Jhang</td>
<td>35</td>
<td>65.12</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Zuefaslan Public Model School, Mouza Mharia Khas</td>
<td>Muzaffargarh</td>
<td>Muzaffargarh</td>
<td>69</td>
<td>40.00</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Zulfiqar Community Public School No. 2 Mouza Dareen</td>
<td>Muzaffargarh</td>
<td>Muzaffargarh</td>
<td>21</td>
<td>45.37</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Shaheen Model School (Boys), Near bungla Nahar, Fazilpur, Rajanpur</td>
<td>Rajanpur</td>
<td>Rajanpur</td>
<td>66</td>
<td>72.34</td>
<td></td>
</tr>
</tbody>
</table>

**Agenda Item # 3(ii): Approval of New FAS Schools in Phase-V under PEF-FAS**

The Managing Director informed the Board that in response to the advertisement published in national dailies, PEF received 3328 applications from seven districts of Southern Punjab. Out of total 3328 applicants, 2680 schools fulfilled the enrolment criteria laid down by Board of Directors. The Board was informed that 2680 schools were visited by Punjab University and Board of Intermediate & Secondary Education (BISE), Bahawalpur. The QATs were conducted in 2088 schools. Resultantly, 396 schools passed the preliminary QAT. The Board was apprised that process of selection of schools was discussed on case to case basis and 288 schools were selected for partnership under FAS program. Managing Director shared the details of schools selected in phase-V alongwith detail of schools run by existing partner schools and NGOs. The Board was informed that all the schools were communicated their results through letters and print media and right of appeal was given to all schools that could not get through the partnership with PEF.
Minutes of 38th Meeting of BoD
Punjab Education Foundation

Decision: The Board approved and ratified the partnership with 288 schools in Phase-V under PEF-FAS program. Furthermore, the Board constituted the following committee in order to decide appeals on merit:-

1. Mrs. Shaista Pervaiz Malik  Convenor
2. Gp. Capt. Cecil Chaudhry  Member
3. Mr. Tahir Yousaf  Member
4. Dy. Managing Director (Fin/Ops)  Member
5. Dir (FAS)  Member
6. Dir (M&E)  Member

i. The Board decided that PEF would not enter into partnership with the schools already run by current FAS partner schools.

ii. The Board decided that PEF may enter into partnership with the schools run by NGOs.

iii. The Board decided that PEF would accept increase in enrolment only in class 1 and class 2 till March 2010. The Board also decided that the results of the QAT should be placed on PEF's web site immediately after results.

Agenda Item: 3 (iii) Program Updates / Expansion of FAS Program:
The Managing Director informed the Board that Punjab Education Foundation was providing financial assistance to 1337 schools in 18 districts of the province where by 597,000 students (approximately) were getting free quality education.

I)- Distance and Number of Sub Campuses of FAS Partner

Decision: The Board decided that:-
(i) In case of rented building the distance should not be more than 200 meters radius as already prescribed.
(ii) In case of hilly area, the distance would be within radius of 2 km.
(iii) The Board allowed only one sub-campus of the partner school under FAS program for Phase V. All existing campuses of schools (Phase-I to Phase-IV) will be re-evaluated on the basis of adequate infrastructure with at least two classrooms.
(iv) The Board allowed shifting of school in own building within a radius of 2 KM.

II)- Limit on Number of Schools by Same Owner/Management

Decision: The Board decided that PEF would enter into partnership with only one school run by same owner/management (Phase V and onwards).

III)- Maximum Limit for Students’ Enrolment and Funding to Higher Secondary (HS) Classes:

Decision: The Board approved the maximum limit of 100 students for science and arts each, with maximum enrolment of 200 students for HS classes.

IV)- Funding to Nursery and Prep classes

The Managing Director informed the Board that currently 40% (approximately) students were enrolled in Nursery and Prep and these classes were not tested in QAT. It was observed that the school owners were keen to increase the enrolment of these classes to get maximum financial assistance from PEF. Raja Muhammad Anwar, Chairman PEF was of
the view that there was dire need to evolve policy in order to encourage the enrolment in upper classes.

Decision: The Board decided that PEF would provide financial assistance to maximum of 25 students in each class of Nursery and Prep (maximum 50 students). The Board also decided that PEF would not provide funding to any other class prior to class 1 except Nursery and Prep.

V)- Freeze the Current Enrolment for all FAS Schools:

Decision: The Board decided that PEF would accept increase in enrolment in class 1 and 2 only till March 2010.

VI)- Expansion of FAS Program

Managing Director informed the Board that FAS was operational in 18 Districts (mostly in Southern Punjab). There was an incessant demand from other districts to launch/expand the FAS program.

Decision:- The Board allowed the expansion of FAS program throughout the province primarily for rural areas.

VII)- Reward to the Best Performing Students in FAS Schools

Decision:- The Board discussed the matter at length and decided that since Punjab Endowment Fund had been established, focusing primarily for students' scholarships. Therefore, PEF funds may not be utilized for reward to the students.

Agenda Item # 3 (iv) Expansion of NSP Program
The Board was informed that NSP had been launched in 5 tehsils i.e. Dunyapur, Chiniot, Khairpur Tamewali, Jatoi and Rojhan. There was incessant demand to expand the NSP program across the Punjab. Managing Director informed the Board the current ceiling of enrolment under NSP program was 150 students in each school. In order to expand the program, it was proposed NSP school might be allowed to enrol maximum 250 students, subject to provision of proper infrastructure and other indispensable facilities to the students. Managing Director shared the results of oral QAT of NSP schools with the Board. Managing Director apprised the Board that currently, PEF was providing financial assistance @ Rs.300 per child per month under NSP Program. Gp. Cap. Cecil Chaudhry proposed financial assistance in case of NSP school should also be increased. Mr. Tahir Yousaf seconded his views and suggested that it should be linked with financial assistance under FAS program.

Decision:

i) The Board decided to expand the NSP program in rural areas across the Punjab. The Board also decided to establish the NSP schools in the areas where there was no other private or public school within radius of 2 KM.

ii) The Board approved the maximum limit of 250 students per school, with provision of proper infrastructure and other basic facilities.

iii) The Board approved the increase in financial assistance from Rs.300 to Rs.350 per child per month under NSP Program.

iv) The Board discussed the criterion at length and approved that financial assistance would be continued in case of partner school where 50% students must score 33% average marks. The Board also decided that partnership would be cancelled in case of two consecutive failures in PEF-QAT.
Minutes of 38th Meeting of BoD
Punjab Education Foundation

Agenda Item # 3 (v) Program Updates / Expansion of EVS Program
The Managing Director informed the Board that PEF was providing financial assistance to 69 EVS partner schools in Lahore, including 17 newly selected schools and total 12000 vouchers had been distributed in Lahore till date. Managing Director shared the results of 4th and 5th QAT tabulated for EVS students, conducted in Nov-Dec 2008 and March 2009 respectively. The MD shared the following results with the Board by applying criteria i.e. 66.6% students scored 40% average marks.

4th QAT
Total Schools Tested: 52
Passed Schools: 45; Schools Failed: 7

5th QAT
Total Schools Tested: 52
Passed Schools: 34; Schools Failed: 18

Proposed Criteria for EVS-QAT
Managing Director informed the Board that previously the results of EVS students had been tabulated and declared as per the criteria-66.6% EVS tested students must score 40% average marks. The EVS students were coming from poorest segment of the society, children involved in labour and with highest concentration of out of school children. Managing Director was of the view that there was dire need to revise the criteria under EVS program. Mr. Tahir Yousaf seconded his views. Following proposals were presented to the Board for consideration:-

1) 66.66% students must score 33% average marks
2) 60% students must score 35% average marks
3) 50% students must score 40% average marks

Decision:
  i) The Board approved/ratified partnership with new 17 schools under EVS program.
  ii) The Board approved criteria # 3 (50% students must score 40% average marks).
  iii) The Board decided that from 6th QAT onward under EVS program PEF will discontinue the financial assistance and partnership with the school would be cancelled if any school fails in two consecutive QATs.

iv) Enhancement of Financial Assistance of EVS students

Decision: The Board increased the amount of financial assistance from Rs.300/- to Rs.350/- per child per month.

Rewards for EVS Partner Schools

Decision: The Board authorized Executive Committee to evolve criteria for rewards/honoraria to the schools, teachers and students under EVS Program.

v) Program Updates / Expansion of EVS Program
Minutes of 38th Meeting of BoD
Punjab Education Foundation

Decision: The Board approved 12000 additional vouchers in the areas of Chungi Warra Sattar, Mominpura, Sharifpura, Ghazi Road, Lakho Dehr, Karole, Mahmood Booti, Green Town and Bhogiwal.

Expansion in Kasur & Okara

Decision: The Board approved 3000 vouchers as a pilot for Kasur only.

Agenda Item # 4(i): (a) Ratification / Approval of Process of Certification of Partnership with Organizations.

The Board was informed that in accordance with the decision of the Board, Professional Development Certification Body (PDCB) was constituted for selection of organizations in new phase of Partnership with Organizations for conduction of Cluster Based Trainings/SLDP. The Board was further informed that out of total 80 EOIIs received, the PDCB recommended partnership with 27 organizations under CBT program and 25 organizations under School Leadership Development Program (SLDP), based on their professional expertise and field experiences. The Managing Director informed the Board that PEF entered into partnership with these organizations for conduction of trainings. The Managing Director further informed that the organizations were then filtered after three months evaluation phase and the trainings had been allocated accordingly to these organizations.

Decision: The Board ratified/approved the partnership with new organizations under CBT and SLDP programs.

b) Certification of Trainers by Punjab Education Foundation

The Board was informed that organizations were given opportunity to present their resource persons for certification by PEF. The Committee comprising of eminent professors from University of the Punjab, University of Management & Technology, University of Engineering & Technology, University of Education, Government College University and Formans’ Christian College and subject specialists of ADU/TICSS evaluated the trainers of the partner organizations. The Committee selected the trainers on the basis of content knowledge, content delivery, communication skills, pedagogical skills and classroom management etc.

Decision: The Board ratified/approved the certification process and also approved certification of 213 trainers.

c) Secondary Level Trainings Cluster Requirements

Decision: The Board approved the cluster of 25-30 teachers in case of teacher training under SLM Program.

Agenda Item # 4(ii) Expansion of TICSS Program

d) Fee Structure in TICSS Schools

Decision: The Board approved that TICSS cluster schools would be selected charging average fee of Rs.700—Rs.800 per child per month.

Agenda Item # 5(i) Approval of Budget Estimates for FY 2009-10
Minutes of 38th Meeting of BoD
Punjab Education Foundation

Rana Muhammad Arif, Dy. Managing Director (Finance) presented the budget estimates of PEF for the FY 2009-10 amounting to the tune of Rs. 4.026 Billion. The description of the budget estimates is as under:-

- Development Budget = Rs. 3.99 Billion
  (99.18%)
- Non-Development Budget = Rs. 33.19 Million
  (0.82%)

The Board was informed that the Finance Committee in its meeting held on 27.04.2009 already approved the Budget Estimates for the FY 2009-10. DMD (Finance) gave the detailed brief about the budget estimates, proposed under each program activity. The Board was informed that development budget for FY 2009-10 was of Rs.3.99 Billion and he also clarified that non development budget had also been increased by Rs.10 million. Dy. Managing Director (Finance) further informed that the non-development budget was 0.82% of the total budgetary allocation for the FY 2009-10. The Board was further informed that during FY 2009-10, an increase of 15% has been proposed in the pay/salaries of employees of the Foundation. Mr. Salman Ahmad Khan, Dy. Secretary (SSS), Finance Department inquired about the total releases from the Finance Department during the FY 2008-09. He was of the view that the balance amount in excess of total expenditure for the FY 2008-09 might be utilized for the forthcoming FY 2009-10. Managing Director explained that the releases from the Finance Department were primarily for the current FY 2008-09 as already approved by Finance Department, Government of Punjab.

Decision: The Board accorded approval of Rs.4.026 Billion to the total budget estimates for FY 2009-10.

Agenda Item # 5(ii) Approval of actual/revised expenditure for FY 2008-09
DMD (Finance) presented the details of actual expenditure for FY 2008-09 before the Board. He also briefed that an amount of Rs.2.5 billion has been released from Finance Department up till 5th June, 2009.

Decision: The Board approved actual/revised expenditure for the FY 2008-09.

Agenda Item # 6 Ratification/ Approval of the Decisions taken in the 13th and 14th Meeting of the Finance Committee

The minutes of the 13th and 14th meeting of Finance Committee, held on 08.11.2008 and 27.04.2009 respectively, were presented before the Board for ratification/approval.

Decision: The Board ratified/approved the decisions taken in the 13th and 14th meetings of Finance Committee, held on 08.11.2008 and 27.04.2009 respectively.

Agenda Item # 7: Approval for Contract Appointment of Mr. Karam Dad Khan, Ex-Director (HRM).

The Managing Director informed the Board that Mr. Karam Dad Khan Jadoon, ex-Director (HRM) was retired on 20.02.2009. The Board was informed that keeping in view the expertise and vast knowledge of HR Management, his period of service was then extended for three months till 19.05.2009. Mr. Salman Ahmad Khan, Dy. Secretary Finance Department informed the Board that as per notification, Government of Punjab, Foundation could not hire the services of the individuals with 60 years plus age. He further explained that Government of Punjab had not granted any contract or extension in services.
to any civil servants who attained the age of superannuation. Managing Director PEF seconded the view of Mr. Salman Ahmad Khan, Dy. Secretary Finance Department and he explained that in case of any contract or extension in service to the civil servant, there was a committee headed by Chief Secretary. Gp. Capt. @ Cecil Chaudhry was of the view that the matter might be placed before that committee with recommendations to engage of services of Mr. Karam Dad Khan Jadoon on contract basis.

Decision: *The Board discussed the matter at length and decided not to grant extension to Mr. Karam Dad Khan. However, Board accorded/ratified approval for extension of services for three months till 19.05.09.*

Agenda Item # 8: Presentation by Innovative Development Strategies (IDS) – Third Party Evaluation of FAS Program

Managing Director informed that TPE of FAS program had been conducted by IDS. The final report had been submitted to the PEF. Representatives from IDS gave detailed presentation to the Board of Directors about FAS evaluation.

Decision: The Board reviewed the report of IDS and was not satisfied with the evaluation study as the report did not depict the true reflection of the program impact. The Board was of the view that the prophecies and procedures were not in align with the TORs. The Board further desired to extend a detailed presentation after taking in account PEF’s TOR.

General:

1) The Board approved an amount of Rs. 100 million for construction of PEF building.
2) The Board decided to charge Rs. 5,000/- per application as processing charges in case of new applicant in future under FAS Program.
3) The Chairperson showed his confidence on the competencies of the management and staff of the Foundation and expressed that he was proud to be the Chairman of this prestigious organization with devoted, committed and honest team. The Secretary Education seconded the views of the Chairman and apprised that the Board should formulate the specific policy in order to enhance the motivational level of PEF employees. The Board appreciated the efforts put in by the management and staff of PEF in order to effectively execute the organization’s policies with zeal and zest.

The Meeting ended with a vote of thanks to the Chair.

Mr. Nadeem Ashraf  
MD/Secretary Education  
June 25th, 2009

Raja Muhammad Anwar  
Chairman

---